

COVID 19 Health & Safety Response Plan

West Village Church Community Group Fast Track Support Group

West Village Church's Community Group Fast Track is dedicated to caring for the mental, physical, & spiritual health of those who are new to our church community and need deeper care and connection. We gather weekly over an 8 week period for a time of sharing and training. In light of Covid-19 and the accompanying restrictions, we endeavour to continue providing a place for new comers to be supported & encouraged while also keeping the our community at large safe from Covid 19.

For more information, visit the following Links:

- [Work Safe BC on COVID 19 Safety for Community Social Services \(non-residential\)](#)
- [Island Health on Covid 19](#)

Protocols

- Elimination
 - Occupancy Limits
 - Maintain optimal occupancy by limiting the number of people gathering to the space available. When using venues with smaller square footage.

- Every effort will be made to meet as a group in large spaces with proper square footage (i.e. outdoor settings)

- **Rearranging Space to allow for Social Distancing**

- When possible, activities will be run in such a way as to allow individuals to sit/stand at least 6 feet from each other (i.e. talks/sharing times will use chairs spaced apart)
- Only those from the same household will be allowed to use shared seating accommodations such as a couch.

- **Lingering in Entrances/Exits**

- No lingering will be allowed in entrances. Both before and after the Program, all participants will be advised of this as they enter and move to exit.

- **Engineering Controls**

Due to the transient nature of the program with no dedicated building, setting up Plexiglas or other physical barriers is not possible. However, when using buildings with these barriers in

place, they will be used as much as possible.

- **Administrative Controls**

Controls to be in place for areas of high traffic/high contact such as washrooms, entrances, etc. See Chart below for details on areas of risk and administrative controls in place for each area.

Area of Risk	Action Taken
Entrances	Regular reminders will be given ensure traffic flow, proper mask wearing, and hand sanitization. Also - contact tracing - see # 6
Washrooms	Washrooms will undergo regular cleaning to ensure that sanitization is maintained and surfaces are disinfected Disposable paper towels to be provided for hand drying.
Activity Supplies	Pen's, and other items used for activities will be given out weekly and then sanitized after use before being used again.

Food	Food will only be eaten if it can be prepared in single served portions and is given directly to people or if it is prepared and brought in by the participant for his/her own consumption. Items such as beverages and snack items will all be pre-packed I.e. canned drinks and juice boxes, Individually wrapped bags of chips, small individually wrapped packets of candy, etc.
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- **Personal Protective Equipment**

- **Masks:** Because certain activities may not allow for 6 feet of distance between participants, masks may be deemed a necessary precaution. All participants will be asked to wear masks when moving around, excepting when eating/drinking, in socially distanced outdoor settings, and when seated at least two meters from the next family unit. Exceptions will be made in the rare case of an individual who experiences extreme anxiety from wearing a mask. When this exception applies, individuals will be asked to ensure they are maintaining a distance of 6 feet from others.
- **Hand Sanitizer:** Both masks & Hand Sanitizer will be provided by the program and present at the main entrance along with the designated point person who will ensure proper usage. Hand Sanitizer will be required upon entrance to the building.

- **Signage & Communication**

- Signage regarding the mandated use of masks & hand sanitizer will be provided at the entrance to any building when in use by the program
- Emails will be sent weekly to participants reminding everyone of the need to stay home if they have experienced any symptoms of covid in the last 10 days (no matter how mild), if they have arrived from outside of Canada in the last 14 days, if they have been in contact with someone with a known case of covid in the last 10 days, or if they are under direction of the provincial Health officer to self-isolate.

- **Other Considerations**

- **Contact Tracing:** Using the planning center platform, we will weekly record attendance for the purpose of contact tracing.