

**VISION & PRAYER NIGHT (AGM) OF WEST VILLAGE CHURCH SOCIETY,  
2612 SOOKE ROAD, VICTORIA, BC  
[INCORPORATION #: S-58194]**

**MEETING AGENDA**

**VISION AND PRAYER NIGHT – FORGE CHURCH  
SUNDAY, FEBRUARY 6, 2022 - 7:00 TO 8:30 PM**

- 1) Call meeting to order**
- 2) Basic business**
  - a. Confirm Quorum present
  - b. Adoption of Agenda
  - c. Approve minutes of previous meeting January 31, 2021 (SEE BELOW)
  - d. Staffing Update:
    - i. **Full time** – Chris Synesael, Andrew Haws, Nathan BraunBerger
    - ii. **Part time** – High School Ministry – Leah Gray; Children and Women’s Ministry – Michelle Sparrow; Production Assistant – Alvin Antonio; and Accounting and Bookkeeping – Adolfo Guzman Pantoja.
  - e. Offices and Elders:
    - i. Current Legal Elders – Matt Parker, Chris Synesael, Ken D’Sa
    - ii. Office of Moderator – Chris Synesael
    - iii. Office of Vice-Moderator – Matt Parker
    - iv. Office of Secretary and Treasurer – Ken D’Sa
  - f. Waive Audit (Motion Required)
- 3) Financial Report**
  - a. Presentation of 2021 Financial Position – Adolfo and Ken D’Sa
  - b. Motion to Accept Financials as Presented to Membership.
- 4) Elders Report/Update on Vision**
  - a. Update on Vision – Looking ahead into 2022
  - b. 2022 Budget Presentation – Church family to vote
  - c. Q&A with Elders
  - d. 2022 Vote Results for budget adoption
- 5) Prayer** – Attendees engage in prayer for our own Church Family, for us to gospel fluent as disciples of Jesus, to make disciples in our communities, at work, our neighborhoods, for the City of Langford and other surrounding areas on the island, for the Church in Canada and for the government and public service.
- 6) Closing Prayer and Motion to Adjourn Meeting.**

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**MINUTES OF THE VISION & PRAYER NIGHT (AGM)**

**SUNDAY, JANUARY 31<sup>st</sup>, 2021, 7:00 PM – 8:30 PM** - *Meeting held on digital ZOOM platform*

Matt Parker, online meeting host/facilitator, opened digital room at 6:45PM.

**1) Meeting called to order at 7:07 PM by Matt Parker.**

**2) Basic Business**

- A.** Quorum established with 38 members present of 55 listed members. Present were also 9 non-members who consider West Village Church as their home church family.
- B.** Minutes of Vision & Prayer night (Annual General Meeting) held February 3, 2019 approved by membership.
- C.** Agenda for today's meeting approved by membership.
- D.** Staffing update – provided to members by Matt Parker – No changes during the year - 3 Full Time staff – Chris Synesael, Andrew Haws, Nathan Braunberger. 3 Part-Time staff – Brianna Williams, David Gray and Michelle Sparrow. Brianna Williams will end her employment March 31, 2021 and elders to discuss potentially filling the gap for the position vacant.
- E.** Elders & Officers
  - i. Existing Legal elders – Ken D'Sa, Matthew Parker, and Chris Synesael.
  - ii. Office of Moderator: Matthew Parker
  - iii. Office of Vice-Moderator: Chris Synesael
  - iv. Office of Secretary: Ken D'Sa
  - v. Office of Treasurer: Michelle Brar and Ken D'Sa
- F.** Waive Audit – Motion to waive audit requirements for Financial Statements received unanimous approval of 38 members present.

**3) Financial Report**

- A.** Statement of the Financial Position, Statements of Receipts and Disbursements and changes in members' equity (unaudited) as of year ended December 31, 2020 presented by Ken D'Sa. No questions submitted from membership.
- B.** Motion to accept Financial Report as presented was unanimously accepted by all members present and non-members voted 'yes' as well.

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**4) ELDERS REPORT & VISION UPDATE:**

- A. VISION UPDATE** - Looking ahead in 2021 – Chris Synesael advised COVID19 is not going away soon and that perhaps, the next V&P night next year could be a digital meeting. The Lord has spoken directly 1-on-1 with Chris Synesael pointing him to meditate on Luke 10: 38-42). Key points included that Chris Synesael examine his heart, work towards a personal renewal, pursue the Lord in this season through focussed prayer and also to constantly and regularly seek the presence of God and HIS guidance for his own life, his family and the gathering of West Village Church. Luke 10 narrates Jesus actively at work in HIS ministry and narrows down at verse 39 to show Mary sitting down patiently and eagerly waiting on and listening at the feet of Jesus. In contrast to that, in verse 40 there is a picture of Martha, who is distracted by the preparations to be made and this results in her being worried and upset. When she complains to Jesus, HE gently reminds her in verse 41 to 42 that “you are worried and upset about many things, but few things are needed—or indeed only one! Mary has chosen what is better, and it will not be taken away from her.” Jesus is all we need, HE is all we want and HE absolutely, CANNOT be taken away from us. West Village Church too is called by JESUS, NOT to be distracted by personal or world-wide events that intersect our lives but, to sit at the feet of JESUS. During these uncertain times created by the visit of COVID19 into our world, we are familiar with ‘things’ that have been taken away for each one of us, personally and also, corporately as a ‘body’ that is called to be on mission. JESUS says HE cannot be taken from us. Our time with HIM cannot be taken away from us. One thing we must strive to and we can do, is to “SIT” at the feet of JESUS. Perhaps GOD is squeezing us by taking away the “THINGS” we have become so dependant on, intentionally or even unintentionally, just so we can learn to be closer to HIM and our “SOLE” dependence is only on “JESUS”.
- Using a quotation from Sir Winston Churchill “**Let’s not waste a good crisis**” and taking our cue from there, we look at 2021 and our expectations for personal growth and also our church body and “**SIT AT THE FEET OF JESUS**”.

David Gray led the attendees in a word of prayer.

**LENT ACTIVITY:**

We plan to have teachings during the season of Lent from February 17 to April 4, 2021. We will have an “ALL-NIGHT” prayer and worship time from 7:00 PM Feb 17 to 7:00AM Feb 18. All attendees are invited to participate and also, to inform friends and family to join in this time to seek the face of GOD in prayer and worship.

A Daily Devotional is also going to be broadcast and organized by Andrew Haws during this period. As well, there will be different slots of time during the week for prayer.

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**STAFFING:**

Brianna Williams is stepping down from her current role to focus on her calling to be home with her family to grow and support them. She is thanked for her involvement and for the time she was part of the staff team and we pray GOD will continue to bless and prosper her in her new path that HE has directed her to take. We may replace her position as we do have this already configured in our budgets for 2021.

**CHURCH PLANTING**

Matt & Bri Fontes who moved from the mainland, in answer to the call to be church planters have settled down in Sooke. They are being accepted into the church planting residency and will go through the process of being considered for church planting apprentices with West Village Church. This will be from January to August 2021 where there will be training and development involving the use of Soma resources and other avenues. Please pray for discernment for them and also, for the Elders regarding their assessment for eventual apprenticeship.

**ELDERSHIP PATHWAY**

The church elders have identified and invited the following couples to walk the path of elder development. This is an intensive process and a fairly involved path towards identifying if they have been called and even, want to be working for JESUS in the “ELDER” role. It involves a period of pre-apprenticeship that allows them to join or leave the program. Year 1 is an intensive learning and development program, where we study the subject of eldership, in deep details, what eldership means, through the lens of the Bible, audit life and family traits and characteristics of each candidate and walk the path. Meetings are scheduled every 2<sup>nd</sup> Thursday at 6:15 AM. Year 2 is the formal apprenticeship program that will include more hand’s on involvement until they are confirmed. **PLEASE PRAY FOR THE COUPLES BELOW:**

- 1) Andrew & Shannon Haws
- 2) Ben and Tamara Gill
- 3) Caleb and Jenni-Rae Davis
- 4) Jason and Lisa Reimer
- 5) Tim and Michelle Sparrow

**B. 2021 Budget Presentation**

The Budget for 2021 was included in the package posted online as well as presented to the attendees. Following an opportunity that was given for questions and answers, as none were presented, the meeting voted on a resolution to accept the budgets as presented. It was carried unanimously by the membership and even those who were non-members attending.

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**C. Q & A WITH ELDERS**

As there were no questions from attendees, business moved to next on agenda.

**D. 2021 Voting**

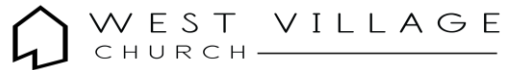
Results on motions were disclosed to attendees. All motions considered received unanimous approval from 36 members and also 9 non-members that attended.

**5. PRAYER**

All attendees were assigned to breakout rooms on ZOOM and were requested to pray for key needs and objectives related to personal, church and the public.

**6. ADJOURNMENT**

The meeting was adjourned and closed at 8:55 PM. This ended our first Vision & Prayer Night (Annual General Meeting) for 2020 via the digital platform using Zoom communications allowing attendees to participate virtually.



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**WEST VILLAGE CHURCH SOCIETY  
FINANCIAL STATEMENTS (UNAUDITED)  
DECEMBER 31, 2021**

**WEST VILLAGE CHURCH SOCIETY  
STATEMENT OF FINANCIAL POSITION (UNAUDITED)  
AT DECEMBER 31, 2021**

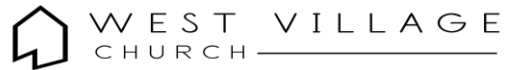
**ASSETS**

CURRENT

Cash in bank	\$ 267,250
Accounts Receivable	-
GST Receivable	1,196
Inventory - Books for Resale	1,758
	<hr/>
	270,204
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**TOTAL ASSETS**

**\$ 270,204**



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**LIABILITIES**

CURRENT

Accounts Payable	\$	-
Employee Benefits Payable	-	
Due to Fellowship Pacific Ministry Centre		<hr/>

MEMBERS' EQUITY

Balance, beginning of the year	\$	216,922
Net surplus for the year		<hr/> 53,282
Balance, end of the year		270,204

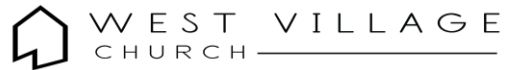
**TOTAL LIABILITIES AND MEMBER'S EQUITY**

**\$ 270,204**

Approved:

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**WEST VILLAGE CHURCH SOCIETY  
STATEMENT OF RECEIPTS AND DISBURSEMENTS AND  
CHANGES IN MEMBERS' EQUITY (UNAUDITED)  
YEAR ENDED DECEMBER 31, 2021**

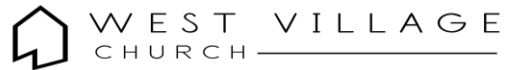
**RECEIPTS**

Donations from members (regular offerings)	\$	454,451
Donations for Broken Ministries		36,470
Donations for Covid-19 Relief Fund		173
Donations for Soma Fuchu		10,778
Miscellaneous		-
<b>TOTAL RECEIPTS</b>		<b>501,872</b>

**DISBURSEMENTS**

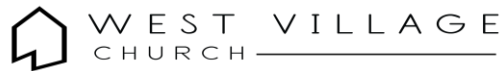
Bank charges & credit card processing fees	\$	7,444
Book sales losses		
Broken Ministries disbursements		23,120
Covid-19 Relief Fund disbursements		500
Equipment		10,260
External Ministry Support (miscellaneous)		3,628
External Ministry Support (Soma Fuchu)		23,853
Fellowship Pacific church plant support		27,233
Gifts		289
Insurance		2,281
Leadership Development		5,266
Licenses, dues & subscriptions		9,366





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	Ministry expenses (Sunday gatherings)	39,705
	Ministry expenses (Children's ministry)	6,217
	Office & miscellaneous expenses	4,425
	Office Rent	9,442
	Outreach / special events	1,292
	Staff expenses	19,864
	Salaries & Employee Benefits	<u>254,405</u>
<b>TOTAL DISBURSEMENTS</b>		<b>448,590</b>
<b>EXCESS OF RECEIPTS OVER DISBURSEMENTS</b>		<b>\$ 53,282</b>
<b>MEMBERS' EQUITY, BEGINNING OF THE YEAR</b>		<u>216,922</u>
<b>MEMBERS' EQUITY, END OF THE YEAR</b>		<b><u>\$ 270,204</u></b>



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<b>WEST VILLAGE CHURCH 2022 BUDGET WORKSHEET (CONSOLIDATED)</b>			
<b>PROPOSED ANNUAL 2022 BUDGET TO BE APPROVED AT VISION AND PRAYER NIGHT BY MEMBERSHIP</b>			
	<b>2021</b>	<b>2021</b>	<b>2022</b>
	<b>Annual</b>	<b>YTD Actual</b>	<b>Draft</b>
	<b>Budget</b>	<b>to 12/31/2021</b>	<b>Budget</b>
<b>OFFERINGS AND RECEIPTS</b>			
Regular offerings	487,508	453,885	512,636
Book sales, net of purchases		566	
Broken Ministries offerings		36,470	
Miscellaneous revenue			-
Church planting support			-
Covid-19 Relief Fund offerings		173	
Japan (Yoshi-Soma Fuchu) offerings		10,778	
<b>TOTAL OFFERINGS AND RECEIPTS</b>	<b>487,508</b>	<b>501,872</b>	<b>512,636</b>
<b>6% to FEBPAC on regular offerings</b>	<b>29,250</b>	<b>27,233</b>	<b>30,752</b>
<b>NET OFFERINGS AND RECEIPTS</b>	<b>458,258</b>	<b>474,639</b>	<b>481,884</b>
<b>DISBURSEMENTS</b>			
<b>ADMINISTRATION:</b>			
Bank charges	7,600	7,444	7,500
Bookkeeping and accounting	4,000	1,245	1,400
Equipment for administration	1,500	224	500
Insurance: Operations	2,500	2,143	2,125
Licenses, Dues & Subscriptions	8,600	9,366	8,000
Miscellaneous	200	32	100
Office supplies and expenses	2,700	2,912	2,750
Office rent	11,400	9,442	12,600
Postage	100	204	250
Website	400	32	400
<b>TOTAL ADMINISTRATION</b>	<b>39,000</b>	<b>33,045</b>	<b>35,625</b>
<b>BROKEN MINISTRIES</b>			
BBQ's and supplies		10,488	-
Other costs		12,632	-
<b>TOTAL BROKEN MINISTRIES</b>	<b>-</b>	<b>23,120</b>	<b>-</b>
<b>CHURCH PLANTING/MULTIPLICATION</b>			
"Tithing" for Future Church Plant	-	-	12,000
<b>TOTAL CHURCH PLANTING/MULTIPLICATION</b>	<b>-</b>	<b>-</b>	<b>12,000</b>

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<b>COVID-19 RELIEF FUND</b>			
Miscellaneous costs		500	-
<b>TOTAL COVID-19 RELIEF FUND</b>	-	<b>500</b>	-
<b>EQUIPMENT: AUDIO / VISUAL</b>			
Gathering equipment	-	1,462	-
Music / Front of House equipment	1,000	1,085	<b>1,000</b>
Miscellaneous equipment	-	-	-
Sound / Tech equipment	1,000	6,017	<b>1,000</b>
Stage décor	500	1,471	<b>500</b>
<b>TOTAL EQUIPMENT</b>	<b>2,500</b>	<b>10,035</b>	<b>2,500</b>
<b>EXTERNAL MINISTRY SUPPORT</b>			
Miscellaneous external ministry support	10,000	3,628	<b>9,300</b>
Soma Fuchu ministry support	7,800	23,853	<b>7,800</b>
<b>TOTAL EXTERNAL MINISTRY SUPPORT</b>	<b>17,800</b>	<b>27,481</b>	<b>17,100</b>
<b>GIFTS</b>	1,500	289	<b>1,000</b>
<b>KIDS MINISTRY</b>			
Curriculum	1,500	272	<b>1,600</b>
Elementary	800	118	<b>500</b>
Equipment for Kids Ministry	500	1,382	<b>500</b>
Family Sundays	-	-	-
Middle School	250	627	<b>250</b>
Middle School Club	245	-	<b>1,500</b>
Nursery/Parent Room	106	-	<b>100</b>
Office, admin & sign-in costs	600	-	<b>500</b>
Preschool & toddler	200	-	<b>400</b>
<b>TOTAL KIDS MINISTRY</b>	<b>4,200</b>	<b>2,400</b>	<b>5,350</b>
<b>HIGH SCHOOL MINISTRY</b>			
High School Club	1,800	3,817	<b>1,000</b>
Leadership Development			<b>750</b>
Grad Events			<b>800</b>
Trips and Discipleship Events			<b>1,000</b>
<b>TOTAL HIGH SCHOOL MINISTRY</b>	<b>6,800</b>	<b>3,817</b>	<b>3,550</b>
<b>LEADERSHIP DEVELOPMENT</b>			
Community Group Leadership	3,500	1,889	<b>3,500</b>
Annual Leader Retreat	3,500	1,007	<b>3,500</b>
Women's Discipleship and Development			<b>400</b>
Staff Team Building/ Development	1,500	2,370	<b>1,500</b>

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Miscellaneous Leadership	500	-	750
<b>TOTAL LEADERSHIP DEVELOPMENT</b>	<b>9,000</b>	<b>5,266</b>	<b>9,650</b>
<b>MISCELLANEOUS UNBUDGETED</b>			
Misc. Covid-19 outreach costs		-	
<b>TOTAL MISCELLANEOUS UNBUDGETED</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>STAFF EXPENSES</b>			
Cell Phone	2,636	2,562	2,000
Coffee & Meetings	3,000	2,563	2,500
Credit Card Finance Charges	-	136	-
Equipment for staff	2,000	-	
Mileage Allowance	10,543	10,589	10,800
Professional Development	12,000	3,352	7,500
Study Materials (Sermon Plans)	1,000	661	1,000
<b>TOTAL STAFF EXPENSES</b>	<b>31,179</b>	<b>19,863</b>	<b>23,800</b>
<b>SALARIES &amp; HONORARIUMS</b>			
Honorariums	-	-	-
Salaried Employees	240,720	222,173	280,400
Employee Benefits (BC Medical/Ext Health/RRSP)	17,660	17,764	19,027
Statutory Payments (EI/ CPP/WCB)	15,920	14,468	16,032
<b>TOTAL SALARIES &amp; HONORARIUMS</b>	<b>274,300</b>	<b>254,405</b>	<b>315,459</b>
<b>SETUP &amp; TAKE DOWN</b>			
Equipment and upgrades	-	-	-
Equipment maintenance	-	-	-
Insurance - Trailer	-	138	150
Setup operating costs	-	-	-
Setup Breakfasts & Misc. Meals	2,000	-	1,000
<b>TOTAL SETUP &amp; TAKE DOWN</b>	<b>2,000</b>	<b>138</b>	<b>1,150</b>
<b>SPECIAL EVENTS</b>			
Assimilation & Equipping	3,500	1,112	1,000
BBQ's, Special/Community Events	-	-	
Christmas Eve Gathering	1,500	-	1,500
Community & Special Events	500	180	500
Family Easter Event	-	-	
<b>TOTAL SPECIAL EVENTS</b>	<b>5,500</b>	<b>1,292</b>	<b>3,000</b>
<b>SUNDAY GATHERINGS</b>			
Café	11,000	3,866	10,000
Communion Supplies	500	821	1,000

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Connection Centre Internet	2,640	2,477	<b>2,000</b>
Connection Cards	-	-	-
Other Printed Materials	1,100	540	<b>600</b>
Miscellaneous	200	322	<b>200</b>
Promotion and Advertising/Facebook	600	1,767	<b>1,200</b>
Rent: Gathering facilities	43,940	26,781	<b>44,400</b>
Resources - Bibles	300	541	<b>300</b>
Sunday Gathering Special Events	1,200	2,591	<b>2,000</b>
<b>TOTAL SUNDAY GATHERINGS</b>	<b>61,480</b>	<b>39,705</b>	<b>61,700</b>
<b>TOTAL DISBURSEMENTS</b>	<b>448,458</b>	<b>421,357</b>	<b>481,884</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>9,799</b>	<b>53,282</b>	<b>(0)</b>